

Privacy statement for job applicants

The protection of your privacy is of highest importance to us. We only collect or process your data for internal purposes in accordance with the Federal Data Protection Act (Bundesdatenschutzgesetz, BDSG) and the EU-General Data Protection Regulation (GDPR), as well as other relevant legal provisions. Moreover, it is important to us that you always know when we store data and what we do with such data. The following information is to let you know at what stages of your visit to our website we obtain data from you and how we handle them.

I. Name and address of the controller

Accessus Health GmbH
Warburgstrasse 50
20354 Hamburg
Germany
Phone.: +49 (40) 41 330 81-0
E-Mail: t.ecker@accessus-health.eu
Web site: www.accessus-health.eu

II. General information on data processing

Scope of the processing of personal data

We only collect and use personal data of our users to the extent necessary to provide a functional website as well as our contents and services. The collection and use of personal data of our users takes place commonly on a legal basis only or based upon the user's consent in such cases where the processing of the data can only be legitimised by consent.

As for general data processing of our website and the technologies used, please refer to our general data privacy statement at <https://www.accessus-health.eu/privacy-statement>.

In the following, we inform you about the specifics of data processing in relation with job applications.

III. Job applications and data processing on the Careers section

1. Description and purpose of data processing / categories of recipients

On our website, applicants have the possibility of submitting job applications to us. The data will be sent via e-mail to the address mentioned in the relevant job advertisement.

We collect and process any personal data and attachments to your application solely with the purpose of assessment, analysis and assignment in relation with the application procedure.

Access to the data you submitted is restricted to the human resources staff involved in recruitment and the selection of applicants. In case of applications concerning an job advertisement for a specific position, the data will be disclosed to the persons in charge of staffing in the relevant departments.

2. Legal basis for the data processing

The legal basis for the processing of personal data is the initiation of a contract and the performance of precontractual actions according to Sec. 26 (1) S. 1 (BDSG).

3. Purpose of the data processing

The data are required in order to be able to contact you and evaluate your eligibility for the advertised position and thus facilitate the initiation of an employment contract with us.

If you send us an unsolicited application and have a general interest in working with us, your data will be stored in a database in the same way as the data from applications for a specific job advertisement. Members of the human resources department involved in recruitment and the selection of applicants may search this database in order to identify staff for vacant positions.

4. Duration of the storage

In case you apply for a specific vacancy, your data will be considered for the period of the selection process. Here, your data will be disclosed to the persons in charge of staffing in the relevant departments. Six months after a potential rejection, your data including all application documents will be erased. All attachments and the entire communication will be erased.

If you wish a further consideration of your application for future staff developments after a completed application procedure, please send us a new unsolicited application, or we shall contact you.

Unsolicited applications will be kept for a period of 12 months. After this period, we will handle your application as described above.

If we decide to offer you a contract and you accept, your documents will be subject to the routine processes and handed over to our general staff administration. Thereafter, they will be used within the framework of the relevant legal provisions.

5. Possibility of objection and erasure

As an applicant you always have the possibility to rectify or withdraw your application and to have the data erased.

Please use the following way to do this: application@accessus-health.eu

IV. Rights of the data subject

You have the right:

- according to Art. 15 GDPR, to receive information about your personal data processed by us, especially about the purposes of processing, the category of personal data, the categories of recipients to whom the data have been or shall be disclosed, the planned retention period, the existence of a right to rectification, erasure, restriction of processing or objection, the existence of a right to lodge a complaint, the origin of your data, if the data have not been collected by us, as well as the existence of an automated decision-making process including profiling and, if applicable, meaningful information regarding details on that;
- according to Art. 16 GDPR, to ask immediately for the rectification of incorrect personal data or the completion of your personal data stored by us;
- according to Art. 17 GDPR, to ask for erasure of your personal data stored by us, as far as the processing is not required for the exercise of the right of freedom of speech and information, for the compliance with a legal obligation, for reasons of public interest or for the enforcement, exercise or defence of legal claims;
- according to Art. 18 GDPR to ask for the restriction of the processing of your personal data, insofar as the correctness is disputed by you, the processing is unlawful, but you do not want their erasure, and we do not need the data any more, but you need them for the enforcement, exercise or defence of legal claims, or you have objected against the processing as per Art. 21 GDPR;
- according to Art. 20 GDPR to receive your personal data provided to us in a structured, commonly used, machine-readable format or to ask for their transmission to another controller;
- according to Art. 7 (3) GDPR to revoke your given consent at any time. Consequently, we will no longer be allowed to process of the data that have been subject to such consent in the future, and
- according to Art. 77 GDPR to lodge a complaint with the supervisory authority. You can commonly refer to the supervisory authority of your habitual residence or place of work or our legal office location.

Right to object

Insofar as your personal data are processed on the basis of legitimate interests according to Art. 6. (1) S. 1 lit. f GDPR, you have the right according to Art. 21 GDPR to object against the processing of your personal data, if there are reasons resulting from your particular situation or the objection is made against direct marketing. In the latter case you have a general right to object that we shall implement without the specification of a particular situation.

If you would like to exercise your right to withdrawal or objection, just send an e-mail to t.ecker@accessus-health.eu.